

**Please fax completed forms to (720)398-3315 or scan and e-mail to [info@rasatraining.com](mailto:info@rasatraining.com) (if e-mailed, all credit card information MUST be left blank on form and given over the phone for your protection).**

***RE-ENROLLMENT PAYMENT INFORMATION AND AUTHORIZATION FORM:***

Name of Student: \_\_\_\_\_

**Please fax this completed form to 720-398-3315. Please allow 5 days for processing.**

Upon receipt of this completed form and an authorized payment, you will be granted online access to complete the prior Module you were enrolled in. All of your prior work will be retained. You will have the time specified below to complete the Module you are re-enrolling in. *Please select the Module you are re-enrolling in:*

- *Module 1: 4 months*
- *Module 2: 4 months*
- *Module 3: 8 months*

Your new deadline will be indicated on your Grade Report.

✓ Check method of payment for tuition/down payment in the amount of: **\$ 300.00**

- Visa     MasterCard     Discover     American Express     Check sent by mail

Card #: \_\_\_\_\_ - \_\_\_\_\_ - \_\_\_\_\_ - \_\_\_\_\_ Exp. Date. \_\_\_\_\_ / \_\_\_\_\_ CVV(# on back): \_\_\_\_\_

**Billing Address** (where your bank statement is sent to):

Name on Card: \_\_\_\_\_ Billing Phone #: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

*By signing this agreement I accept the terms set forth above and acknowledge I have read understand my obligation in regards to this payment(s) and/or payment plan obligation and authorize RASA to charge my account as agreed upon.*

**Print**

**Name** \_\_\_\_\_

**Signature** \_\_\_\_\_ **Date:** \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_

**Cardholder Signature (sign even if payment will be made over the phone)**

***PAYMENT PLAN AND OBLIGATION DISCLOSURE:***

**Payment Option** (complete only if you received pre-approval): Approver's Name: \_\_\_\_\_

Monthly recurring payment amount of: \$ \_\_\_\_\_ x \_\_\_\_\_ Months = Total of **\$ 300.00**

Enter the preferred day of the month you wish recurring monthly payments to be withdrawn: \_\_\_\_\_

*Payment plans must be made via recurring automatic monthly charge to a credit card or bank card. Students agree to monthly recurring payments as arranged with RASA upon completion and approval of payment authorizing form. Student agrees to make minimum monthly payment towards account until such time balance reaches \$0.00. **If payment is rejected by your bank due to insufficient funds, a \$35 late fee will be assessed and added to balance of account.** Any account that is more than 15 days late will be put on academic hold until your financial obligation is brought current or other arrangements are made. Regardless of any special payment plan option chosen, the longest a student may matriculate through program is 18 months, without re-enrolling. **Payment Plan balance must be paid in full before graduation and issuance of the Certificate of Completion.***